

**WATERTOWN HOUSING PARTNERSHIP**  
**Meeting Minutes**

**Tuesday, September 27, 2011 at 10:00 am**  
**3<sup>rd</sup> Floor Conference Room**

**Attendees:**

Fred Reynolds, Chair  
Alex Liazos, Member  
Paul Menton, Member  
Torey Dean, Member  
David Leon, Member

Tom Wade, Member  
Danielle Evans, Senior Planner, DCDP  
Steve Magoon, Director, DCDP  
Jennifer Van Campen, WCH  
Steve Laferriere, WCH

**I. Approval of Meeting Minutes**

Torey Dean made a motion to approve the WHP meeting minutes for the months of June, July, & August. Paul Menton seconded the motion. Motion carried 6-0.

**II. HOME Program Update**

Danielle Evans passed out copies of Watertown's current HOME budget.

**III. St. Joseph's Hall**

Jennifer Van Campen, Director of Watertown Community Housing provided an update on the status of the project. Currently working on developing the HOME funding agreement and loan documents.

**IV. Status of Permitted Projects with Inclusion Units**

Danielle provided an update on 140 Pleasant Street's floor plans. Cresset Development has indicated that they will be modifying the floor plans so as to enlarge the undersized Affordable Unit so that it complies with the minimum 800 s.f. requirement for a one-bedroom unit.

**V. Adjourn**

Torey Dean made a motion to adjourn the meeting. Alex Liazos seconded the motion. Motion carried 6-0.