

**Watertown Housing Partnership
Approved Meeting Minutes
Tuesday, May 20, 2014
3rd Floor Planning Office**

Attendees:

Fred Reynolds, Chair
Cliff Cook, Member
Paul Fahey, Member
David Leon, Member
Paul Menton, Member

Gideon Schreiber, DCDP Staff
Steve Magoon, DCDP Director
Jennifer Van Campen, Metro West Collaborative
Director
Tony Palomba, Town Councilor

I. Approval of Meeting Minutes

Minutes from Special Meeting on 3/25/14 – Tabled until the next meeting.

II. Project Review Updates

Housing lotteries are being held for Alta at the Estate and for Watertown Mews/Repton Phase II by SEB in June/July. Staff provide an updated on recent projects submitted to DCDP including a project at Howard/Bacon with 65 units, Elan at the Pirolli site at the corner of Irving and Arsenal St with 188 units proposed, and the Hanover project at 202-204 Arsenal street with 297 units proposed.

III. Discussion of New Program

- A.** Tenant-Based Rental Assistance: Security Deposit Assistance – Tabled until the next meeting.
- B.** Updates to Section 5.07 of Watertown Zoning Ordinance –The discussion included striking the exemption for mixed use. Assisted living was discussed but ultimately the WHP felt that this item should be saved for a later discussion in the fall. Another item to be discussed at a later point was the level of affordability. The WHP felt that the amendment should be strategic and streamlined with only the key recommendation from the HPP be suggested. The WHP members discussed increasing the required percent to 12.5% from 10%. The proposed amendment also included removing the unit size requirement and referencing the required size of DHCD. There were also several house-keeping clarifications. Cliff Cook motioned that the suggested amendments be crafted and submitted for adoption by the Town Council with discussion on affordability to continue in the Fall. David Leon 2nd and the vote was 5-0 to recommend approval.

The attached draft document provides the suggested language that was recommended.

IV. Other Business

Councilor Tony Palomba requested that accessory apartments be added to the next agenda.

V. Adjourn

Paul Fahey moved to adjourn the meeting. David Leon 2nd, and the vote was 5 to 0 to adjourn. Adjourned at 7:30 PM