

Watertown Housing Partnership
Meeting Minutes
Tuesday, July 15, 2014
3rd Floor Planning Office

Attendees

Fred Reynolds, Chair
Cliff Cook, Member
Paul Fahey, Member
David Leon, Member
Judge Paul Menton, Member
Brian Costello, Member, Director, Watertown
Housing Authority

Steve Magoon, Director, DCDP
Andrea Adams, DCDP Senior Planner
Gideon Schreiber, DCDP Senior Planner

I. Approval of Meeting Minutes

Minutes from June 17, 2014: Mr. Cook moved to approve the draft Minutes as presented. Mr. Leon seconded, and the Minutes were unanimously approved.

II. Update on Proposed Changes to Section 5.07 of Zoning Ordinance

Ms. Adams noted that the Planning Board had received a draft copy of the proposed ordinance change for an initial review as part of the Board's regular *Other Business*. Ms. Adams said the Board would ultimately hold a public hearing on the ordinance change once Town Council had a First Reading.

III. Updates on Development Projects: Elan at Watertown at Site Plan Review on 6/24/14

Ms. Adams noted that Site Plan Review on 6/24/14 had a presentation by a new project, Elan at Watertown. Proposed at 56-60 Irving Street at the corner of Arsenal Street, on the Pirrolli Property. 278 units of housing with 14,000 square foot retail and parking garage. Ms. Adams noted that Mr. Reynolds had attended the June Site Plan Review meeting and provided basic feedback on affordable housing requirements.

Mr. Cook asked if Elan would be subject to the changes in Watertown's Inclusionary Zoning ordinance?

Mr. Magoon noted it could be if the Town Council had a First Reading and there was an advertised public hearing before the Planning Board prior to Elan's formal filing for Special Permit review.

IV. 2014 Consolidated Annual Evaluation and Performance Report (CAPER)

Ms. Adams noted that the Consolidated Annual Evaluation and Performance Report (CAPER) was due to the WestMetro HOME Consortium by July 31, 2014. The CAPER is an analysis of how well Watertown has done achieving the action items it set out in the Fiscal Year 2014 Annual Action Plan. She noted that she would be seeking input from Mr. Costello and Ms. Van Campen.

V. Other Business

Ms. Adams noted that she had attended a half-day workshop on 5/14/14 on Inclusionary Zoning at the Devens Conference Center provided by the Massachusetts Chapter of the American Planning Association (MA APA). She noted that there were many useful presentations made at the workshop. She offered to distribute a link to the workshop materials through the MA APA website.

Adjourn

Mr. Reynolds asked for any other business. Hearing none, he asked for a motion to adjourn the meeting.

Mr. Menton moved to adjourn the meeting, and Mr. Leon seconded the motion, which was unanimously approved. Meeting adjourned at 6:45 PM.

Approved 8/19/14