



## Watertown Town Council

Administration Building  
149 Main Street  
Watertown, MA 02472  
Phone: 617-972-6470

### ELECTED OFFICIALS:

Mark S. Sideris  
Council President

Stephen P. Corbett  
Council Vice-President

John A. Donohue  
Councilor At Large

Susan G. Falkoff  
Councilor At Large

Anthony Palomba  
Councilor At Large

Angeline B. Kounelis  
District A Councilor

Cecilia Lenk  
District B Councilor

Vincent J. Piccirilli, Jr.  
District C Councilor

John J. Lawn, Jr.  
District D Councilor

Town Council Meeting  
Tuesday, February 23, 2010 - 7:15 PM  
Richard E. Mastrangelo Chamber  
Administration Building

## ADOPTED MINUTES

1. ROLL CALL: A regular meeting of the Town Council was called to Order at 7:15 pm in the Richard E. Mastrangelo Council Chamber, Administration Building. Present for the meeting were Councilors John A. Donohue, Susan G. Falkoff, Angeline B. Kounelis, John J. Lawn, Jr., Cecilia Lenk, Anthony Palomba, Vincent J. Piccirilli, Jr., Vice President Stephen P. Corbett and Council President Mark S. Sideris. Also present were the Town Manager Michael J. Driscoll, Town Attorney Mark Reich and Council Clerk Valerie Papas.
2. PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OF MINUTES: [January 26<sup>th</sup>](#) and [February 9](#) : Councilor Piccirilli moved to accept the minutes of January 26<sup>th</sup> as amended, seconded by Councilor Lenk.

Councilor Donohue stated that in reviewing the Council Rules, the minutes are to be brief and focus on motions and votes not dialogue. He stated that he hopes briefer minutes will alleviate routine amendments and tabling of the minutes.

Councilor Corbett asked to have the Rules Committee look at the minutes and come up with a guideline to standardize them in order to help expedite the process of their adoption.

Councilor Kounelis stated that the intent of the statement made by a Councilor needs to be clarified when a one sentence statement is put in the minutes.

Minutes of January 26<sup>th</sup> were adopted by voice vote.

Councilor Kounelis Tabled the minutes of February 9<sup>th</sup>.

Council President Sideris stated that the Rules Committee will take a look at the minutes as part of their duties when they meet to review the Council Rules in March.

4. PUBLIC FORUM – none noted.

5. COMMITTEE REPORTS:

a) Committee on Economic Development and Planning [report](#) and action on [appointments](#) to the Former Library Reuse Advisory Committee and [appointments](#) and [re-appointment](#) to the Historic District Committee – Stephen P. Corbett, Chair. Vice President Corbett read the committee report. It was noted that the committee voted 2-0 in favor of recommending the candidates to the Former Library Reuse Advisory Committee and Historic District Commission.

Councilor Donohue moved to accept the report, seconded by Councilor Falkoff and adopted by voice vote.

Vice President Corbett moved the re-appointment of John Hecker, seconded by Councilor Donohue and adopted by voice vote.

Vice President Corbett moved the appointment of Carolyn Famiglietti, seconded by Councilor Donohue and adopted by voice vote.

Vice President Corbett moved the appointment of Kenneth Sheytanian, seconded by Councilor Donohue and adopted by voice vote.

Vice President Corbett moved the appointment of Howard Miller, seconded by Councilor Donohue and adopted by voice vote.

Vice President Corbett moved the appointments to the Former Branch Library Advisory Board as follows: Rena Baskin, Neal Corbett, Emmett Finocche, Maria Papadopoulos, and Joseph Previterra, seconded by Councilor Donohue.

Councilor Kounelis stated that as she indicated previously, there is no representation from the east end, District A. She stated Councilor Piccirilli and herself are both co-chairs of the committee because they both represent the district in which the former branch libraries reside. She stated that she would be doing an injustice to her east end constituents if she voted for this slate of candidates.

Councilor Corbett stated that he certainly recognizes every councilor's right to speak and participate in the process, but he indicated that it can reach a point where you go over the line and have a negative impact on volunteerism. He noted that the very position expressed by Councilor Kounelis had that effect. He indicated that the candidates had nothing to do with Councilor Kounelis' disagreement with the Manager on the selection of candidates.

Councilor Donohue concurred with Councilor Corbett and added that Watertown is only four square miles and that the candidates do not have to be from a certain neighborhood in order to represent the community as a whole.

Councilor Kounelis retorted, every councilor is entitled to their opinion, but it is totally inappropriate for a councilor to be bashing a fellow councilor (Rule of the Town Council Rule 5.1).

Upon a roll call vote, the appointments were adopted 8 for and 1 against, with Councilor Kounelis voting no.

b) Committee on Human Service report and action on an [appointment](#) to the Board of Health – John A. Donohue, Chair. Councilor Donohue provided a verbal report of the evening's earlier meeting. He noted that the Committee unanimously voted 2-0 to recommend Ms. Brooks to the Board of Health. Councilor Falkoff moved to accept the verbal report, seconded by Councilor Lenk and adopted by voice vote.

Councilor Donohue moved the appointment of Cynthia Brooks, seconded by Councilor Lawn and adopted by voice vote.

c) Committee on Budget & Fiscal Oversight [report](#) on the Fiscal Year 2011 – 2015 Capital Improvement Program – Vincent J. Piccirilli, Jr., Chair. Councilor Piccirilli read the committee report which covered two meetings. Councilor Falkoff moved to accept the report, seconded by Councilor Lawn and adopted by voice vote.

6. INFORMATIONAL PRESENTATION FROM TOWN OFFICERS & EMPLOYEES:

a) Informational Presentation on [Walk Watertown](#)– Steven Magoon, Director of Community Development & Planning and Jeanette Belcher Schepis, Safe Routes to School Coordinator.

7. MOTIONS, ORDERS AND RESOLUTIONS:

a) [Resolution](#) approving excess expenditures for Snow and Ice Removal pursuant to Chapter 44, Section 31D, Massachusetts General Laws. The Manager provided a brief overview. Councilor Donohue moved to adopt the resolution, seconded by Councilor Piccirilli and adopted by voice vote.

b) First Reading on a [Proposed Amendment](#) to the Fiscal Year 2010 Budget. The Chair provided a first reading of the proposed amendment. It was noted by the Manager that the amendment will be advertised in the local paper and placed on the March 9<sup>th</sup> agenda for a public hearing and vote.

c) First Reading on a proposed Order allocating the property tax levy among and between property classes for Fiscal Year 2010. The Chair provided a first reading of the proposed amendment. It was noted by the Manager that the amendment will be advertised

in the local paper and placed on the March 9<sup>th</sup> agenda for a public hearing and vote.

d) First Reading on a [proposed Order](#) setting optional tax exemptions for Fiscal Year 2010. The Chair provided a first reading of the proposed amendment. It was noted by the Manager that the amendment will be advertised in the local paper and placed on the March 9<sup>th</sup> agenda for a public hearing and vote.

e) First Reading on a [proposed Order](#) that \$554,400 is appropriated for sewers, sewerage systems, sewage disposal facilities and manhole replacement and rehabilitation, including all costs incidental or related thereto and that to meet this appropriation the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$554,400 under Chapter 44 of the General Laws or any other enabling authority, that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority and in connection therewith to enter into loan agreements and financial assistance agreements with the Authority with respect to such loan; that the Town Manager, Treasurer and the Superintendent of Public Works are authorized to contract for and expend any federal, state or other aid available for the projects, including any grants related to such projects from the Authority; and that the Town Manager, Treasurer and the Superintendent of Public Works are authorized to take any other action necessary to carry out this project, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received for the associated project prior to the issuance of bonds or notes under this order. The Chair provided a first reading of the proposed amendment. It was noted by the Manager that the amendment will be advertised in the local paper and placed on the March 9<sup>th</sup> agenda for a public hearing and vote.

f) First Reading on a [proposed Order](#) that \$1,736,360 is appropriated for water main replacement, including all costs incidental or related thereto and that to meet this appropriation the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$1,736,360 under Chapter 44 of the General Laws or any other enabling authority, that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority and in connection therewith to enter into loan agreements and financial assistance agreements with the Authority with respect to such loan; that the Town Manager, Treasurer and the Superintendent of Public Works are authorized to contract for and expend any federal, state or other aid available for the projects, including any grants related to such projects from the Authority; and that the Town Manager, Treasurer and the Superintendent of Public Works are authorized to take any other action necessary to

carry out this project. The Chair provided a first reading of the proposed amendment. It was noted by the Manager that the amendment will be advertised in the local paper and placed on the March 9<sup>th</sup> agenda for a public hearing and vote.

g) Resolution authorizing a [transfer](#) in the amount of \$10,000 from the Fiscal Year 2010 Town Council Reserve Account to the Fiscal Year 2010 Tax Title Account in order to fund Tax Title services for the remainder of the fiscal year. The Manager provided a brief overview of the transfer. Councilor Donohue moved to approve the transfer of funds, seconded by Vice President Corbett and adopted by unanimous roll call vote.

8. PRESIDENT'S REPORT: President Sideris announced that due to number of items on the March 9<sup>th</sup> agenda, he will be looking for cooperation to put of any additional items not deemed an emergency.

President Sideris read a [report](#) of the Technology Ad Hoc Committee which outlined steps to incorporate new technology which would reduce the use of paper and staff time. Councilor Lenk moved to adopt the report, seconded by Councilor Lawn and adopted by voice vote. Councilor Donohue moved to refer the recommendations to the Rules Committee, seconded by Councilor Lawn and adopted by voice vote.

With respect to the Technology Committee's recommendations, Councilor Kounelis stated for the record that everyone knows that she is not on line and has no plans in the immediate future to be on-line.

President Sideris read the list of 6 appointments to the Charter Review Committee as follows: Rhianna Kohl, Michael Donham, David Siegel, Pam Piantedosi, Dennis Duff, and Tia Tilson.

9. COMMUNICATIONS FROM THE TOWN MANAGER:
  - a) [Report](#) on General Obligation Bond Sale of \$5,452,000
  - b) The Manager asked that the Mt. Auburn Street reconfiguration project be referred to committee for review. President Sideris stated that the matter will be sent to the Public Works subcommittee.

Thomas Tracy, Town Auditor announced that the Department of Revenue has certified the town's Free Cash.

10. REQUEST FOR INFORMATION

Councilor Kounelis stated that photographs of the Wells Avenue municipal parking lot were forwarded to Public Works Superintendent Gerald S. Mee for his attention and action.

Councilor Palomba requested four items be referred to the Manager for his attention and report back.

11. ANNOUNCEMENTS

Councilor Lawn announced that he will be providing an update on the new police station construction on March 23<sup>rd</sup>.

Councilor Falkoff announced a public informational session by Tufts University students along with the Planning Department to discuss a multi use community path on Thursday, March 4<sup>th</sup> at 7pm in the Town Hall.

Councilor Palomba announced that on March 3<sup>rd</sup> @ 7pm, the Watertown Citizens for Environmental Safety will host speaker Professor Marzin Qumsiyeh, at United Methodist Church.

12. PUBLIC FORUM

Karl Neugebauer – announced Wedding Faire at the Commander's Mansion on March 6<sup>th</sup> and 7<sup>th</sup>.

13. EXECUTIVE SESSION – Councilor Corbett moved to go into executive session at 8:30 pm, to discuss the taking, leasing, purchase of real property and not return to open session, seconded by Councilor Donohue and adopted by unanimous roll call vote.

At a regular meeting of the Town Council for which a quorum was present, the minutes for February 23<sup>rd</sup> were adopted as amended by voice vote with Councilor Donohue voting no.

Mark S. Sideris, Council President



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District C Councilor

John J. Lawn, Jr.,  
District D Councilor

R-2010-7

### RESOLUTION CONFIRMING APPOINTMENTS TO THE FORMER BRANCH LIBRARY REUSE ADVISORY COMMITTEE.

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the Town Council of the City known as the Town of Watertown hereby confirms the appointments of Rena Baskin, Neal Corbett, Emmett Finocche, Maria Papadopoulos, and Joseph Previterra to the Former Branch Library Reuse Advisory Committee.

Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above appointments were adopted by a roll call vote of 8 for and 1 against on February 23, 2010.

  
\_\_\_\_\_  
Valerie Papas  
Council Clerk  
\_\_\_\_\_  
Mark S. Sideris  
Council President



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Council President

R-2010-8

Stephen P. Corbett,  
Councilor At Large

John A. Donohue,  
Councilor At Large

Susan G. Falkoff,  
Councilor At Large

Anthony Palomba,  
Councilor At Large

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Cecilia Lenk,  
District B Councilor

Vincent J. Piccirilli, Jr.,  
District C Councilor

John J. Lawn, Jr.,  
District D Councilor

### RESOLUTION CONFIRMING APPOINTMENT TO THE HISTORIC DISTRICT COMMISSION.

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the Town Council of the City known as the Town of Watertown hereby confirms the appointment of Ms. Carolyn Famiglietti to the Historic District Commission for a term to expire on November 15, 2011.

Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above appointment was adopted by voice vote on February 23, 2010.

  
Valerie Papas  
Council Clerk  
Mark S. Sideris  
Council President



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Cecilia Lenk,  
District B Councilor

Vincent J. Piccirilli, Jr.,  
District C Councilor

John J. Lawn, Jr.,  
District D Councilor

R-2010-9

### RESOLUTION CONFIRMING APPOINTMENT TO THE HISTORIC DISTRICT COMMISSION.

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the Town Council of the City known as the Town of Watertown hereby confirms the appointment of Mr. Howard Miller to the Historic District Commission for a term to expire on November 15, 2011.

Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above appointment was adopted by voice vote on February 23, 2010.

Valerie Papas  
Council Clerk

Mark S. Sideris  
Council President



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Cecilia Lenk,  
District B Councilor

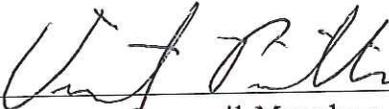
Vincent J. Piccirilli, Jr.,  
District C Councilor

John J. Lawn, Jr.,  
District D Councilor

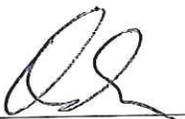
R-2010-10

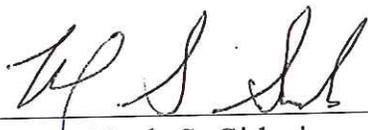
### RESOLUTION CONFIRMING APPOINTMENT TO THE HISTORIC DISTRICT COMMISSION.

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the Town Council of the City known as the Town of Watertown hereby confirms the appointment of Mr. Kenneth Sheytanian to the Historic District Commission for a term to expire on November 15, 2012.

  
\_\_\_\_\_  
Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above appointment was adopted by voice vote on February 23, 2010.

  
\_\_\_\_\_  
Valerie Papas  
Council Clerk

  
\_\_\_\_\_  
Mark S. Sideris  
Council President



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Cecilia Lenk,  
District B Councilor

Vincent J. Piccirilli, Jr.,  
District C Councilor

John J. Lawn, Jr.,  
District D Councilor

R-2010-11

### RESOLUTION CONFIRMING RE-APPOINTMENT TO THE HISTORIC DISTRICT COMMISSION.

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the Town Council of the City known as the Town of Watertown hereby confirms the re-appointment of Mr. John Hecker to the Historic District Commission for a term to expire on November 15, 2012.

  
\_\_\_\_\_  
Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above appointment was adopted by voice vote on February 23, 2010.

  
\_\_\_\_\_  
Valerie Papas  
Council Clerk

  
\_\_\_\_\_  
Mark S. Sideris  
Council President



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Anthony Palomba,  
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Cecilia Lenk,  
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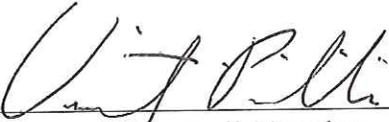
Vincent J. Piccirilli, Jr.,  
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John J. Lawn, Jr.,  
District D Councilor

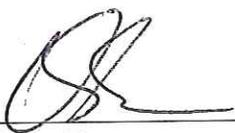
R-2010-12

### RESOLUTION CONFIRMING APPOINTMENT TO THE BOARD OF HEALTH.

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the Town Council of the City known as the Town of Watertown hereby confirms the re-appointment of Ms. Cynthia Brooks to the Board of Health for a three year term to expire on February 4, 2013.

  
\_\_\_\_\_  
Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above appointment was adopted by voice vote on February 23, 2010.

  
\_\_\_\_\_  
Valerie Papas  
Council Clerk

  
\_\_\_\_\_  
Mark S. Sideris  
Council President



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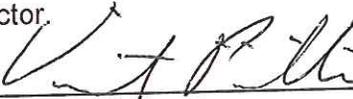
### Resolution# 13

R-2010-13

Transfer of funds in the amount of \$10,000.00.

Be It Resolved: That the Town Council of the City known as the Town of Watertown here approve the transfer of \$10,000.00 from Fiscal Year 2010 town Council Account #0111152-570780 to the Fiscal year 2010 Tax Title Account #01940000-530305.

Be It Further Resolved: That a copy of said transfer be forwarded to the Town Auditor and Treasurer Collector.

  
\_\_\_\_\_  
Council Member

I hereby certify that at a regular meeting of the nine member Town Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against and 0 present on February 23, 2010.

  
\_\_\_\_\_  
Valerie Papas  
Clerk of the Council

  
\_\_\_\_\_  
Mark S. Sideris  
Council President



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### Resolution 14

R-2010- 14

Excess Expenditures for Snow and Ice Removal.

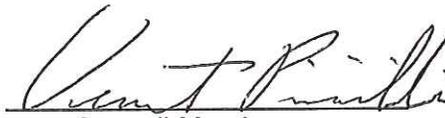
Whereas: The recent snow storm has caused a depletion of accounts for snow and ice removal creating an emergency situation with respect to the Town's ability to finance the expected removal of snow and ice for the remainder of the fiscal year; and

Whereas: The current appropriation for snow and ice removal equals or exceeds the appropriation for the said purposes in the preceding fiscal year; and

Whereas: The Town Manager has approved the incurring of liability and making of expenditures in excess of available appropriations for the current fiscal year and has requested that the Town Council approve the same.

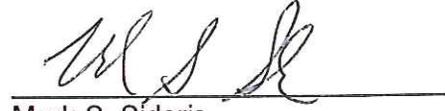
Now therefore be it resolved: That pursuant to the provisions of Chapter 44 Section 31D of the Massachusetts General Laws, the City known as the Town of Watertown may incur liability and make expenditures in excess of available appropriations for snow and ice removal for the remainder of the fiscal year.

Be it further resolved: That a certified copy of this resolution be forwarded to the Town Auditor who shall certify expenditures made under the authority of this resolution to the Board of Assessors for the inclusion in the next annual tax rate.

  
Council Member

I hereby certify that at a regular meeting of the nine member Town Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against and 0 present on February 23, 2010.

  
Valerie Papas  
Clerk of the Council

  
Mark S. Sideris  
Council President

**TOWN COUNCIL ROLL CALL VOTE**

**MEETING DATE: February 23, 2010**

	<b>YES</b>	<b>NO</b>	<b>PRESENT</b>
<b>STEVE CORBETT</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>JOHN DONOHUE</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>SUSAN FALKOFF</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANGIE KOUNELIS</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>JOHN LAWN</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>CECILIA LENK</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANTHONY PALOMBA</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>VINCENT PICCIRILLI</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>MARK SIDERIS COUNCIL PRESIDENT</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TOWN COUNCIL ROLL CALL VOTE

MEETING DATE: February 23, 2010

Appointments to Library Reuse Advisory Comm. Htee

	YES	NO	PRESENT
STEVE CORBETT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JOHN DONOHUE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUSAN FALKOFF	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANGIE KOUNELIS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
JOHN LAWN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CECILIA LENK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANTHONY PALOMBA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VINCENT PICCIRILLI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MARK SIDERIS COUNCIL PRESIDENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TOWN COUNCIL ROLL CALL VOTE

MEETING DATE: February 23, 2010

10,000. Transfer Tax Title Acct.

	YES	NO	PRESENT
STEVE CORBETT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JOHN DONOHUE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUSAN FALKOFF	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANGIE KOUNELIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JOHN LAWN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CECILIA LENK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANTHONY PALOMBA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VINCENT PICCIRILLI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MARK SIDERIS COUNCIL PRESIDENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TOWN COUNCIL ROLL CALL VOTE

MEETING DATE: February 23, 2010

Go into executive session to  
discuss real projects 9:00pm  
YES NO PRESENT

STEVE CORBETT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JOHN DONOHUE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUSAN FALKOFF	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANGIE KOUNELIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JOHN LAWN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CECILIA LENK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANTHONY PALOMBA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VINCENT PICCIRILLI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MARK SIDERIS COUNCIL PRESIDENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



## Watertown Town Council

Administration Building  
149 Main Street  
Watertown, MA 02472  
Phone: 617-972-6470

### ELECTED OFFICIALS:

Mark S. Sideris  
Council President

Stephen P. Corbett  
Council Vice-President

John A. Donohue  
Councilor At Large

Susan G. Falkoff  
Councilor At Large

Anthony Palomba  
Councilor At Large

Angeline B. Kounelis  
District A Councilor

Cecilia Lenk  
District B Councilor

Vincent J. Piccirilli, Jr.  
District C Councilor

John J. Lawn, Jr.  
District D Councilor

Town Council Meeting  
Tuesday, February 23, 2010 - 7:15 PM  
Richard E. Mastrangelo Chamber  
Administration Building

## AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OF MINUTES: [January 26<sup>th</sup>](#) and [February 9<sup>th</sup>](#)
4. PUBLIC FORUM
5. COMMITTEE REPORTS:
  - a) Committee on Economic Development and Planning report and action on [appointments](#) to the Former Library Reuse Advisory Committee and [appointments](#) and [re-appointment](#) to the Historic District Committee – Stephen P. Corbett, Chair.
  - b) Committee on Human Service report and action on an [appointment](#) to the Board of Health – John A. Donohue, Chair.
  - c) Committee on Budget & Fiscal Oversight report on the Fiscal Year 2011 – 2015 Capital Improvement Program – Vincent J. Piccirilli, Jr., Chair.
6. INFORMATIONAL PRESENTATION FROM TOWN OFFICERS & EMPLOYEES:
  - a) Informational Presentation on [Walk Watertown](#)– Steven Magoon, Director of Community Development & Planning and Jeanette Belcher Schepis, Safe Routes to School Coordinator.
7. MOTIONS, ORDERS AND RESOLUTIONS:
  - a) [Resolution](#) approving excess expenditures for Snow and Ice Removal pursuant to Chapter 44, Section 31D, Massachusetts General Laws.
  - b) First Reading on a [Proposed Amendment](#) to the Fiscal Year 2010 Budget.
  - c) First Reading on a proposed Order allocating the property tax levy among and between property classes for Fiscal Year 2010.
  - d) First Reading on a [proposed Order](#) setting optional tax exemptions for Fiscal Year 2010.

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TOWN CLERK'S OFFICE  
WATERTOWN, MASS.

2010 FEB 19 1 P 11:10

e) First Reading on a [proposed Order](#) that \$554,400 is appropriated for sewers, sewerage systems, sewage disposal facilities and manhole replacement and rehabilitation, including all costs incidental or related thereto and that to meet this appropriation the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$554,400 under Chapter 44 of the General Laws or any other enabling authority, that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority and in connection therewith to enter into loan agreements and financial assistance agreements with the Authority with respect to such loan; that the Town Manager, Treasurer and the Superintendent of Public Works are authorized to contract for and expend any federal, state or other aid available for the projects, including any grants related to such projects from the Authority; and that the Town Manager, Treasurer and the Superintendent of Public Works are authorized to take any other action necessary to carry out this project, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received for the associated project prior to the issuance of bonds or notes under this order.

f) First Reading on a [proposed Order](#) that \$1,736,360 is appropriated for water main replacement, including all costs incidental or related thereto and that to meet this appropriation the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$1,736,360 under Chapter 44 of the General Laws or any other enabling authority, that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority and in connection therewith to enter into loan agreements and financial assistance agreements with the Authority with respect to such loan; that the Town Manager, Treasurer and the Superintendent of Public Works are authorized to contract for and expend any federal, state or other aid available for the projects, including any grants related to such projects from the Authority; and that the Town Manager, Treasurer and the Superintendent of Public Works are authorized to take any other action necessary to carry out this project.

g) Resolution authorizing a [transfer](#) in the amount of \$10,000 from the Fiscal Year 2010 Town Council Reserve Account to the Fiscal Year 2010 Tax Title Account in order to fund Tax Title services for the remainder of the fiscal year.

8. PRESIDENT'S REPORT
9. COMMUNICATIONS FROM THE TOWN MANAGER:
  - a) [Report](#) on General Obligation Bond Sale of \$5,452,000
10. REQUEST FOR INFORMATION
11. ANNOUNCEMENTS

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WATERTOWN, MASS.

2010 FEB 19 1 P 11

12. PUBLIC FORUM
13. ADJOURNMENT
14. EXECUTIVE SESSION

RECEIVED BY  
TOWN CLERK'S OFFICE  
WATERTOWN, MASS.

2010 FEB 19 1 P 11

Councilor Palomba

## Requests for the February 24 Town Council Meeting

Mr. President:

#1 I would like to request of the Town Manager a complete listing of all existing agreements between Watertown and other municipalities that are consistent with the definitions and categories found in the "Memorandum to Municipal Clients" from Kopelman and Paige dated January 22, 2010.

Mr. President:

#2 I would like to request of the Town Manager a description of what steps were taken or what situations occurred that resulted in a zero projected increase in water and sewer rates for Watertown from FY'10 to FY '11 as indicated in the letter from the MWRA dated February 11, 2010.

Mr. President:

#2 I would like to request of the Town Manager an opinion on whether it is appropriate and feasible for the Town to apply for a grant in 2010 for technical assistance from the Metropolitan Area Planning Council as outlined in the Memorandum of January 20 from MAPC's Executive Director Marc Drasien.

Mr. President

#3 I would like to request of the Town Manager that he ask the town's Environment and Energy Efficiency Committee and/or other committee's he deems appropriate to review, discuss, and if feasible, recommend an application to the Massachusetts Department of Energy Resources' Green Community Division for a Green Community Grant or for technical assistance for Energy Management Services Contracting as described in a "Memorandum to Municipal Clients from Kopelman and Paige dated January 22, 2010.

Town of Watertown  
President's Technology Committee  
Report  
February 18, 2010

The Technology Committee convened on February 18, 2010 at 5pm in the Council Chambers Present were Councilor Cecilia Lenk, Councilor JD Donohue, Information Technology Manager Joseph Mahoney, and the Town's Webmaster, Robert Erickson.

The Committee is tasked with developing a technology plan to enhance communications with the citizens of Watertown and to improve the efficiency of the Council's work. Critical goals of the committee are the reduction of waste and costs through the effective application of technology solutions. The focus of this meeting was changes and updates to the Council's use of technology and procedures related to Council meetings.

The Committee recommends eight action items to increase the efficiency of the Council meetings and to achieve improved communications during Council meetings. The Committee believes that there can be a substantial reduction in the considerable costs of staff time, paper, and related items involved in preparing for Council meetings.

The Committee's recommendations are:

1. Complete installation of wireless Internet access on the second floor of the Town Hall and Council chambers.
  - a. Mr. Mahoney is already started this project.
  - b. To be completed by March 11, 2010
2. Implement full electronic delivery of information to the Council.
  - a. All Council materials will be provided only in electronic format.
  - b. Full electronic delivery will result in significant reduction of the costs involved in preparing for Council meetings, including staff time, paper, and other items.
3. Purchase town-owned laptop computers for all councilors.
  - a. To expedite full electronic delivery and assure both security of materials, including backups, and secure access to the Town network, the Committee recommends the purchase of laptops to be used solely for Council business.
  - b. Mr. Mahoney has been tasked with the specification and prices for laptops.
4. Complete the implementation of the following changes to Council Chambers
  - a. Camera placement.
  - b. Move television cabinet.
5. Request that WCAC provide a direct feed of all documents during the televised Council meetings.
6. Implement the following changes to Council Procedures:
  - a. The Council clerk will handle the presenting of agenda and associated documents during council meetings.
7. Install a podium switch.
  - a. A switch will be installed so that any speaker with a presentation will have access to the plasma screen and the televised audience.

- b. All presentations from speakers must be received electronically under current Council rules.
- 8. Prepare and implement training to all Councilors and the Clerk.
  - a. Prior to implementation all Councilors and the clerk will be provided adequate training on both the equipment and new procedures.

The Committee determined that the above action items could have a completion date of April 4th 2010.

The meeting adjourned at 7:00 pm.

Prepared by Cecilia Lenk and JD Donohue

**Town of Watertown**  
**Town Council Committee of the Budget and Fiscal Oversight**  
**Report**  
February 23, 2010

The Committee convened on February 16, 2010 at 5:00 pm to continue discussion of the FY11-FY15 Capital Improvement Program. Present were Vincent Piccirilli, chair; Angie Kounelis, vice chair; Cecilia Lenk, secretary; Mark Sideris, Council President; Town Manager Michael Driscoll; Town Auditor Tom Tracy; and Treasurer/Collector Phyllis Marshall. Officer Robert Knell, Watertown Police Systems Administrator participated in the first half of the meeting. The following representatives of the Watertown Public Schools joined the meeting at 6:00 pm: Anthony Paolillo, School Committee chair; Superintendent Ann Koufman-Frederick; Allie Altman, Director of Business Services; and Jay Francione, Director of Facilities and Transportation.

**Police Department:** The committee reviewed the Police Department FY11 capital items as follows:

- **In-Cruiser Video System:** (attached): The Department is requesting \$54K for 12 in-cruiser video systems. The recordings would be used for training and as evidence when necessary. Officer Knell noted that false arrest claims that required video evidence were not a problem for the Department. The Committee requested additional information on the maintenance and support costs for these units, and a list of clients within Massachusetts using such a system.
- **Tactical Bullet-proof Vests:** The Department must replace the six heavy-duty vests used by first responders. The existing vests are at the end of their five-year life span.
- **Prisoner Transportation Van:** With the phasing out of the Crown Victoria police cruiser in 2011 and its anticipated replacement by the Ford Taurus, the Police Department believes there may be a problem with adequate space in the back seat for transporting larger prisoners. Watertown does not have a prisoner transport van and the Department is requesting \$46.5K for a van modified to hold three prisoners. The Committee questioned how the van would be staffed and whether the Department should instead consider vehicles with more passenger room than a Taurus for its cruisers. Since Watertown averages about 500 arrests/year, the Committee suggested that such a van may be a candidate for sharing with Belmont or another nearby community. Town Manager Driscoll will follow up with Chief Deveau regarding the adequacy of the Taurus as a replacement police cruiser and contact local police chiefs on the possibility of sharing a prisoner transportation van.
- **Radio infrastructure/specialized equipment:** There is an annual budget of \$40K to handle ongoing replacement and maintenance of radio equipment.
- **Replacement Antenna Tower** (attached WPD memo dated 1/28/10): Officer Knell reported the unforeseen need for the repair or replacement of the 35-year old antenna tower currently located at the main police station. Significant structural problems were found in the tower during a recent survey done prior to mounting a microwave antenna on it. This tower is essential to Police communications following the move to the new Police station. Given the critical need, Mr. Driscoll recommended that the Town incorporate the approximately \$89K replacement cost into FY10 and begin construction in the spring.

Budget and Fiscal Oversight Report February 23, 2010

**Bond Sale:** Ms. Marshall reported that the Town received a bid on the \$5.4M, 20-year bond issue with an interest rate of 3.31%, significantly lower than the budgeted 4.5% rate, and presented the attached "Interest Budget Prior to and Following Bond Sale". This lower rate reduces debt service payments by \$62.5K FY11 as well as in subsequent years. Mr. Tracy presented the attached "Revised Expenditure Forecast for Dept and Interest Principal".

**School Department:** The schools reviewed the following capital needs with the Committee:

- Capital Projects Completed FY07-09 (attached email 2/12/10): Ms. Altman reviewed the completed capital projects totaling \$1.1M indicating the substantial investment the town continues to make in maintaining its schools. Projects totaling \$160K are in progress. Several projects are related to in-school cameras and were on hold pending a new school committee policy regarding cameras which is now in place. Mr. Paolillo thanked the Council for its ongoing support of the schools. It was noted that none of these projects were in the 2007 Goba facility maintenance survey.
- Proposed Capital Improvements FY10-FY14 (attached email 2/12/10): Mr. Francione reviewed the FY10 proposed capital improvements. In the CIP, Mr. Driscoll recommended that \$600K be spent in the summer of 2010 on school building improvements and repair. As with town buildings, energy-related projects are on hold until an ESCO agreement is in place. Mr. Driscoll reported that the ESCO RFP will be going out soon. Notable projects within the FY10 plan included:
  - Watertown High School: As recommended by the Fire Department, replace all corridor doors with light weight safety doors (\$150K); install a chair lift for access to the Fitness Center (\$25K).
  - Watertown Middle School: repair of windows and brick facing courtyard (\$35K).
  - Lowell School: Soundproof cafeteria (\$15K).
  - Cunniff School: Replace hand rails (\$6K).
  - Hosmer School: Repair the 2<sup>nd</sup> floor water bubbler (\$12K) and sound proof cafeteria and 2<sup>nd</sup> floor teacher/testing area (\$18K).
  - Phillips School: Install A/C on 3<sup>rd</sup> floor (\$15K) and replace condensate tank and pump system (\$25K).
- The School Department has proposed replacing all school phone systems with a single district-wide phone system. There are an inadequate number of trunk lines and potential security issues in several areas that do not get phone service. A consultant provided the school department with an estimate of \$250K for this. The same consultant also provided an estimate of \$350K to upgrade the Town's phones. The Committee had a number of questions and requested a feasibility study and cost estimate to address both School and Town phone needs, while taking into account compatibility with the new phone systems at the library and new police station. The Committee suggested that the \$250K be moved out of the FY10 plan, but that the phone security issues be repaired in all school buildings in FY10. Mr. Paolillo estimated repair costs at \$40K.
- The School Buildings & Grounds and Budget Subcommittees will reprioritize the capital needs of the school system and provide this information back to this Committee by February 26.

## Budget and Fiscal Oversight Report February 23, 2010

- Regarding the Watertown Family Network, Mr. Paolillo reported that an analysis of the move of the Family Network to the Phillips School required a long-term solution because of the costs involved in upgrading the space. He would be discussing options with the Director of the Family Network prior to making any recommendations.

The Committee scheduled an additional meeting on March 1 at 5pm, and the meeting adjourned at 7:15 pm.

The Committee reconvened on February 22, 2010 at 5:00 pm to continue discussion of the FY11-FY15 Capital Improvement Program. Present were Vincent Piccirilli, chair; Angie Kounelis, vice chair; Cecilia Lenk, secretary; Town Manager Michael Driscoll; Town Auditor Tom Tracy; Treasurer/Collector Phyllis Marshall; and DPW Superintendent Gerald Mee.

**Phase III Roadway Program** (attached): As requested by the Committee, Mr. Mee presented a memo for the Phase III roadway program. The proposed value for Phase III is \$2.5M. The streets selected for Phase III are based on the Roadway Inventory and Pavement Management Program, and these proposed streets are subject to field inspections to verify the condition and finalize the improvement plan. If the Council approves the Phase III plan, and if the Town borrows the necessary funds in July 2010, construction could be completed during the 2011 construction season, assuming the selected contractor performs satisfactorily. Mr. Mee is also optimistic that under the current economy, the Town could get aggressive bids for the construction work

In prior meeting, the Committee questioned whether the DPW had adequate capacity to manage the Town's construction projects for the 2010 season, or whether some projects should be deferred. Mr. Mee does not believe there will be a problem managing all 2010 projects.

Mr. Mee also noted the following: Additional streets will be repaved in 2011 as part of water and sewer repairs that will be completed in 2010. The Phase II bid document for the 2010 construction season is current being advertised. At the High School, the lower part of Common St., Columbia Ave., and the intersection of Spring St. may be eligible for state funding under a School Zone Safety project. Finally, Mr. Mee believes the Town should prepare for the reconstruction of Mt. Auburn St. under the TIP program as the next major project after Pleasant St.

### **Other proposed DPW items in the CIP:**

- Service Truck (\$55K): Replacement of a 2003 vehicle. DPW proposes to assign the current truck to the Skating Rink for plowing and other maintenance.
- Library Van (\$26K): Replacement of a 1998 vehicle. The Committee requested that the Town Manager provide a memo from the Library Director on the proposed use of this vehicle.
- Inspectors' Vehicles and Administrative Vehicles (\$60K and \$18.5K): Mr. Mee and Mr. Tracy proposed a plan to reorganize the usage of these town vehicles and create a "pool" with shared vehicles, with a goal to purchase fewer vehicles and achieve a reduction in expenditures. They will produce plan, get input from department heads, and come back to the Committee with their recommendations. Instead of \$78.5K per year, the spending could

## Budget and Fiscal Oversight Report February 23, 2010

perhaps be reduced to \$30K in FY11, \$60K in FY12, and \$30K in FY13. The Committee commended them for their work in reducing vehicle costs and increasing the efficient use of these Town assets.

- Fire Alarm Underground Duct Work (\$300K): Pushed out from FY10. This project will continue the updating of the town-wide fire alarm system. The duct and cabling between the Fire Station and the new Police Station will be completed shortly.
- Fire Alarm Service Van (\$24K): This was pushed out from FY10.
- Monument Restoration (\$250K): Mr. Mee noted that no Town funds have been spent on this since 1993 and that several of the Town's monuments are in poor repair, need cleaning, or improved landscaping. The Committee suggested that other organizations in the Town may be helpful in raising funds or getting grants, but also noted the importance of maintaining these town assets.
- Street Sweeper (\$155K) – Currently the town has only one working street sweeper, and we need to replace the second sweeper that is out of service with a blown rear vacuum motor. Cleaning the Town's streets is important to storm water management as well as aesthetics. The average sweeper life is about 5 years.
- Swap Loader (\$160K): Multi-purpose vehicle, this was pushed out from FY10.
- Sidewalk Tractor (\$157K): Used for clearing sidewalk snow.
- Superintendent Mee deferred several items from the FY11 budget, including the dump truck (\$55), the tractor/loader (\$34K), and the lighting for linear park (\$30K).

**Recreation:** Although recognizing the close collaboration with DPW, the Recreation Department will review its proposed CIP items at the Committee's next meeting.

**Senior Bus:** (attached) Ms. Marshall provided an email dated 2/11/10 with the requested information on the senior shuttle bus. After noting the mileage was not correct, the Committee requested further information including actual mileage and repair history and costs.

**Schools:** The Committee discussed the need to have the schools come back to the March 1<sup>st</sup> meeting to discuss their revised plans. The Committee also felt that the school department should identify any items in year 1 of the Goba study that are not in the school's plans.

The Committee adjourned at 6:45 pm.

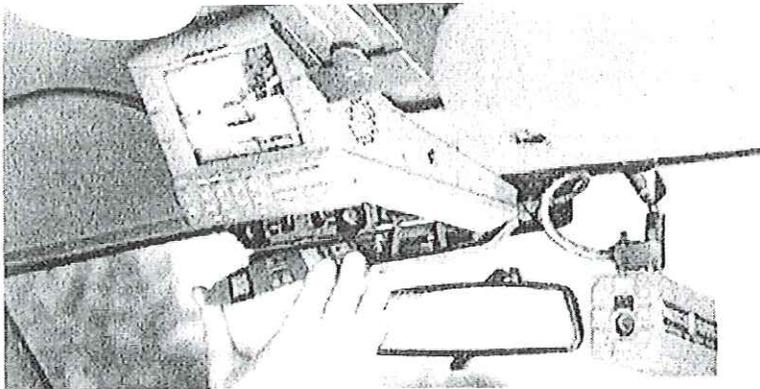
The next meeting will be at 5pm on March 1 to make the final recommendation on the CIP to the Town Council on March 9<sup>th</sup>.

Prepared by Cecilia Lenk.

2/16/10

## In-Cruiser Video System

- An in-cruiser video system assists in protecting officers, the Department, and the town from false claims ranging from excessive force to accusations of inappropriate behavior.
- An in-cruiser video system also provides evidence for prosecution of offenders, capturing red light violators to alcohol/drug impaired operators.
- The video system would record onto DVD-Video discs that play on regular DVD players
- The system records up to eight full hours of high quality digital video on a single, inexpensive DVD disc.
- A DVD chapter is created whenever the cruisers blue lights are activated, if crash sensors detect a collision or if manually enabled by the officer.
- Traffic stops are automatically divided into selectable chapters displayed on a start-up navigation menu with a still frame image and time/date stamp for each incident.
- The video system also includes an integrated, automotive grade hard drive. The hard drive backs up what is placed on the DVD and provides for instant retrieval of recent video.
- Audio is recorded from an in-cruiser microphone and/or a remote wireless microphone attached to the officer.
- Up to 10 minutes of both Pre & Post Event video is automatically added to the beginning and/or end of each chapter
- A dual camera captures what is happening in front of the cruiser in addition to the cruisers rear seat area. i.e. prisoner(s) in the cruiser





# WATERTOWN POLICE DEPARTMENT

EDWARD P. DEVEAU  
CHIEF OF POLICE



2/16/10

## MEMORANDUM

---

**TO:** Chief E. Deveau  
**FROM:** Off. R. Knell  
**DATE:** 1/28/10  
**SUBJECT:** Antenna Tower

As you are aware we recently had a Structural Analysis and Maintenance Inspection completed on the tower. This was done due to safety concerns of an installer placing a temporary microwave antenna on the tower to ascertain if microwave communication between old & new stations was feasible.

The analysis & inspection determined that the "tower superstructure is found to be inadequate for the intended loading at the wind and ice conditions considered." "Loading capacities up to 105% are considered acceptable", while the analysis determined the following present loading capacities of the tower: Section 1 - 243.1%, Section 2 - 252.4%, Section 3 - 213% and Section 4 - 185.4%, all tower sections are well over safe loading.

While some antennae will be relocated to the new station roof which will reduce some loading the addition of the flat microwave antenna (looks kind of like a pizza box) will drastically increase wind loading. In addition the tower has medium to heavy corrosion. See attached reports for additional information.

I requested quotes from two companies, Vertical Structures and Cybercom.

Vertical Structures provided two options. Option one is to repair the tower at a cost of \$100,000.00. Option two is to replace the current 100' tower with a new 100' tower, at a cost of \$90,515.00, this includes removal of the old tower, This price does not include any Geo-technical Surveys, if needed,

Cybercom provided two quotes; #1- Replace the present 100' tower with a 120' tower, at a cost of 89,182.00, this includes removal of the old tower. Quote # 2 is to replace the current 100' tower with a new 100' tower, at a cost of \$86,982.00, this also includes removal of the old tower. Both of Cybercom's proposals do include any Geo-technical Surveys, if needed, and are on the Plymouth County Contract.

The reason for the 120' proposal is based on the fact that both the Fire and Police backup repeaters have their antennae on this tower. Portable radio coverage inside buildings is spotty down in East end. Each foot gained in antenna height has a logarithmic increase in portable radio reception. The higher tower would improve communications coverage.

2/16/10

Interest

BUDGET PRIOR TO BOND SALE

AUTHORIZED DEBT	FY '11	FY '12	FY '13	FY '14	FY '15
FY06 BAN (May/June 06)					
Prin (\$350,000) Library	25,000	25,000	25,000	25,000	25,000
L/T Int (4.5%)	15,750	14,625	13,500	12,375	11,250
S/T Int (3.5%)	0	0	0	0	0
Subtotal	40,750	39,625	38,500	37,375	36,250
FY 10 Bond (Feb 10)					
Prin (4,221,000) Police Bldg	216,000	215,000	215,000	215,000	210,000
L/T Int (4.5%)	189,945	180,225	170,550	160,875	151,200
S/T Int (3.5%)	0	0	0	0	0
Subtotal	405,945	395,225	385,550	375,875	361,200
FY 10 Bond (Feb 10)					
Prin (881,000) Equipment	111,000	110,000	105,000	105,000	100,000
L/T Int (4.5%)	39,645	34,650	29,700	24,975	20,250
S/T Int (3.5%)	0	0	0	0	0
Subtotal	150,645	144,650	134,700	129,975	120,250
TOTAL	597,340	579,500	558,750	543,225	517,700

BUDGET FOLLOWING BOND SALE

PERMANENT DEBT	FY '11	FY '12	FY '13	FY '14	FY '15
FY10 Bond (Feb 10)					
Prin (5,452,000)	352,000	350,000	345,000	345,000	335,000
L/T Int (3.31%)	182,765	175,725	168,725	161,825	154,925
Subtotal	534,765	525,725	513,725	506,825	489,925
<hr/>					
DIFFERENCE	-62,575	-53,775	-45,025	-36,400	-27,775

2/16/10

EXPENDITURE FORECAST  
DEBT AND INTEREST

Revised 2/16/2010

	FY 2011	FY 2012	FY 2013
TOTAL PERMANENT DEBT & INTEREST	\$ 6,907,662	\$ 6,539,020	\$ 6,219,667
PLANNED DEBT & INTEREST:			
STREET AND SIDEWALK	\$ 625,000	\$ 725,000	\$ 1,800,000
OTHER	\$ 217,058	\$ 1,003,586	\$ 1,286,753
TOTAL PLANNED DEBT & INTEREST	\$ 842,058	\$ 1,728,586	\$ 3,086,753
COST OF ISSUANCE	\$ 30,000	\$ 30,000	\$ 30,000
TOTAL DEBT & INTEREST	\$ 7,779,720	\$ 8,297,606	\$ 9,336,420
DEBT AND INTEREST EXPENDITURE FORECAST (1/12/10)	\$ 7,842,294	\$ 8,351,382	\$ 9,381,446
PRELIMINARY BUDGET OVERVIEW (10/27/09)	\$ 8,389,136	\$ 8,430,386	\$ 9,462,518
VARIANCE 1/12/10 VERSUS 10/27/09	\$ (546,842)	\$ (79,004)	\$ (81,072)
VARIANCE 2/16/10 VERSUS 1/12/10	\$ (62,574)	\$ (53,776)	\$ (45,026)
TOTAL VARIANCE (2/16/10 VERSUS 10/27/09)	\$ (609,416)	\$ (132,780)	\$ (126,098)

**Hand, JoAnna**

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**From:** Driscoll, Michael  
**Sent:** Friday, February 12, 2010 12:28 PM  
**To:** Hand, JoAnna; Osmond, Marsha  
**Cc:** Marshall, Phyllis; Magoon, Steven; Tracy, Thomas  
**Subject:** FW: school capital projects  
**Attachments:** 20100212113634828.pdf

Please include in today's Misc Items to Council. Thanks.

-----Original Message-----

**From:** Allie Altman [mailto:[aaltman@watertown.k12.ma.us](mailto:aaltman@watertown.k12.ma.us)]  
**Sent:** Friday, February 12, 2010 11:49 AM  
**To:** Driscoll, Michael  
**Cc:** Koufman, A; Jay Francione  
**Subject:** school capital projects

as requested

\*\*\*\*\*

Allie Altman  
Director of Business Services  
Watertown Public Schools  
30 Common Street  
Watertown, MA 02472

617-926-7710  
[aaltman@watertown.k12.ma.us](mailto:aaltman@watertown.k12.ma.us)

**WATERTOWN SCHOOL DEPARTMENT  
CAPITAL PROJECTS COMPLETED FY2007-FY2009**

**High School**

ADA Door Openers	26,600
Custodial Equipment for start up	59,000
Exterior Doors	40,000
Gym bleachers, curtains, cage	160,000
Gym Floor - complete resurface and paint	27,800
Gym Lighting	30,125
Interior door Closers	88,000
Masonry work	5,000
Security Gates	12,200

**Middle School**

ADA Door Openers	5,000
ADA signage	5,800
Bathroom partitions	15,635
Custodial equipment	8,900
Floor tiles 1st and 2nd fl Corridor	20,000
Masonry work repointing Bemis st Side	5,000
New Hot Water System (emergency)	40,000
Sidewalks	7,000
Windows Repairs	25,000

**Cunniff**

ADA Door Openers	5,000
Bathroom partitions	31,000
Chimmney	8,300
K-1 entry	15,000
Library	5,300
Sidewalk	6,000

**Hosmer**

ADA Door Openers	23,000
Auditorium lobby	8,700
Café tables	30,000
Ceiling under stairs	5,000
Custodial equipment	6,000
Exterior Facia	16,000

**Lowell**

2nd Floor Ceilings	
ADA Door Openers	5,300
Cafetorium Floor	28,000
Entrance/steps	185,000
How Water system (emergency)	25,800
Library Stage	7,500
Painting Exterior Trim and Facias	40,000
Roof Repairs, PM Plan	5,000

**WATERTOWN SCHOOL DEPARTMENT  
CAPITAL PROJECTS COMPLETED FY2007-FY2009**

**Phillips**

2nd & 3rd Floor windows	40,000
ADA Door Openers	5,000
Conference Room	6,000
Move shop from Browne	11,000
Roof Repairs	10,000
Vehicle	10,500

**TOTAL** 1,117,260

**Projects in Process**

HS Security	10,000
MS Security	10,000
MS Nurse's office	5,000
Cunnif ADA signage	5,000
Cunnif FOB openers	10,000
Hosmer Pre School Controls	35,000
Hosmer Auditorium sound system	20,000
Hosmer PA & clock system	35,000
Phillips Security	30,000
	160,000

2/15/2010

Gmail - Capital Projects for the Schools



Vincent Piccirilli <vincent.piccirilli@gmail.com>

## Capital Projects for the Schools

Ann Koufman <akoufman@watertown.k12.ma.us>

Fri, Feb 12, 2010 at 9:42 AM

To: vincent.piccirilli@gmail.com, Allie Altman <aaltman@watertown.k12.ma.us>, Jay Francione <jfrancione@watertown.k12.ma.us>

Cc: Anthony Paolillo <apaolillo@sapient.com>, Michael Driscoll <mdriscoll@watertown-ma.gov>, Mark Sideris <msideris@watertown-ma.com>

Vinny,

We look forward to attending the meeting on 2/16. I have it on my calendar for 6pm (I'm assuming we are not first on your agenda). Attached are the documents we will be explaining. We will bring copies.

Ann

[vincent.piccirilli@gmail.com](mailto:vincent.piccirilli@gmail.com) on Wednesday, February 03, 2010 at 3:33 PM

[Quoted text hidden]

 WPS Proposed CIP\_2-16-10.pdf  
617K

<b>SCHOOL DEPARTMENT</b>										
<b>Proposed Capitol Improvements FY2010-FY2014</b>										
<b>SUMMARY</b>	<b>Cost Estimate \$('000)</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>BEYOND</b>			
DOORS	230.0	150.0				80.0				
EQUIPMENT	77.5				15.5	62.0				
FLOORS	800.0	10.0		65.0	191.0		534.0			
FURNITURE/FIXTURES	1,278.0	58.0	255.0	150.0	190.0	90.0	535.0			
HVAC	1,901.1	69.2		37.0	10.2	20.0	1,764.7			
LIGHTING	626.3		131.0		28.0	67.3	400.0			
OTHER/MISC	332.3	29.0	44.0	83.7	53.6	69.0	53.0			
PAINTING	1,040.0			265.0	130.0	255.0	390.0			
SECURITY	374.4	250.0	94.0			20.8	9.6			
SOUNDPROOF	-									
WINDOWS	463.0	35.0	80.0	45.0			303.0			
	7,122.6	601.2	604.0	645.7	618.3	664.1	3,989.3			

**SCHOOL DEPARTMENT**  
**Proposed Capitol Improvements FY2010-FY2014**

	WATERTOWN HIGH SCHOOL	COST ESTIMATE	Energy	Safety	ADA	FY2010	FY2011	FY2012	FY2013	FY2014	BEYOND
1	Remove and replace all corridor doors with light weight safety doors	150,525		x		150.0					
2	Repair Windows and Screens	20,000	x					20.0			
3	Update regulating controls for Library and Auditorium Units	8,200	x			8.2					
4	Replace Courtyard and 2nd floor windows	52,000	x				52.0				
5	Replace Tile Near Tech Services Install Carpet	10,000		x		10.0					
6	Install Security Cameras in Gym, all remaining Hallways and Café	35,000		x			35.0				
7	Replace Glass panels and glazing Ad Office.	18,000	x				18.0				
8	Repoint Brck near Teachers Café and Auditorium.	15,000	x					15.0			
9	Paint Gym Ceiling	25,000									25.0
10	Interior Paint Class rooms and Hallways	185,000								185.0	
11	Re-Pave Parking Lot Replace wood guard Rail	39,500		x				39.5			
12	Replace Classroom Furniture	250,000					50.0	50.0		50.0	100.0
13	Install Chairlift for Fitness center	25,000			x	25.0					
14	Replace Carpet in Library and Auditorium.	67,200									67.2
15	Paint Auditorium Ceiling, Walls and Replace Floor Lighting.	27,000						27.0			
16	Auditorium Screen	20,000					20.0				
17	Correct Grease Trap Installation	10,000		x		10.0					

Proposed Capitol Improvements FY2010-FY2014

	COST ESTIMATE	Energy		Safety		ADA	FY2010	FY2011	FY2012	FY2013	FY2014	BEYOND
18	Replace Circulator Pumps	5,000	x							5.0		
19	Replace Emergency generator	200,000	x	x								200.0
20	Purchase New Boost Machine	15,500									15.5	
	HS TOTAL	1,187,925					203.2	185.0	151.5	5.0	250.5	392.2

1,187.4

Watertown Middle School												
1	Remodel Old Bldg Bathrooms and basement locker rooms.	150,000		x						150.0		
2	Replace Heating Valves	9,000	x						9.0			
3	Repair Main Office A/C Re pipe Sprinkler lines	21,000	x	x			21.0					
4	Repair remainder of windows along court yard area Repoint Old Bldg	35,000	x				35.0					
5	Install Steele Main Entrance, replace Aluminum	45,000						x				45.0
6	Replace Gym Lighting	35,000	x						35.0			
7	Kitchen Fire Suppression System	7,000					7.0					
8	Replace Basement Hallway floors.									35.0		
9	Replace Basement classroom floors.	35,000										
10	Replace/Update Classroom Furniture	50,000		x					50.0			100.0
11	Renovate New Fitness center area. (flooring and Walls)	150,000										
12	Remodel Cafeteria similar to WHS replace existing Tables.	15,000						x		15.0		
13	Install New Projector and Screen in Auditorium	75,000									75.0	
		20,000	x								20.0	

2/11/2010

Proposed Capital Improvements FY2010-FY2014

	COST ESTIMATE	Energy	Safety	ADA	FY2010	FY2011	FY2012	FY2013	FY2014	BEYOND	
14	Replace Burners	60,000	x							60.0	
15	Install café Air conditioning	8,200								8.2	
16	Install Cameras in all Hailways, Café and Auditorium	20,000			20.0						
17	Install Security door openers on all remaining exterior doors	16,000		x	16.0						
18	Move Bldg Main Entrance to Bemis St	????		x							
19	Paint Gym	25,000							25.0		
20	Interior Paint	175,000								175.0	
21	Seal and stripe parking lot.	13,000					13.0				
22	Purchase New Boost Machine	15,500	x				15.5				
23	Replace Building Windows	303,000	x							303.0	
24	Repair Auditorium Seating	????									
25	Replace Café floor	35,000		x				35.0			
26	Replace Carpets in Auditorium library and main Office.	67,200		x						67.2	
27	Replace heating System Pumps	20,000	x						20.0		
28	Replace Emergency Light Batteries	28,000	x		28.0						
29	Install Emergency Generator	200,000	x							200.0	
MS TOTAL					1,632,900	63.0	154.0	124.0	248.5	90.0	1,632.9

Lowell School

Proposed Capitol Improvements FY2010-FY2014

	COST ESTIMATE	Energy	Safety	ADA	FY2010	FY2011	FY2012	FY2013	FY2014	BEYOND
1	Sound proof Café	15,000	x		15.0					
2	Heating System Pumps	8,000		x			8.0			
3	Café & Gym Lights	18,000	x			18.0				
4	Interior Paint	170,000					170.0			
5	Replace Building Carpet	270,000		x						270.0
6	Replace and update Classroom furniture.	150,000				30.0			20.0	100.0
7	Replace Boilers	500,000	x							500.0
8	Install New Emergency Light Batteries	28,800	x						28.8	
9	Seal and Stripe Parking Lot	8,500		x			8.5			
10	Replace café Windows	25,000	x				25.0			
11	Replace roof over Library Bay Window	5,000	x				5.0			
12	Install security doors	9,500		x						9.6
13	Install A/C in Café	12,000								12.0
14	Replace Door Hardware	35,000							35.0	
15	Install Volleyball Court	10,000								10.0
16	Replace Ceiling Tiles	5,500		x				5.6		
LOW TOTAL										
		1,370,500			15.0	48.0	216.5	5.6	83.8	1,001.6
1,370.5										

Cumtiff School

Proposed Capital Improvements FY2010-FY2014

	COST ESTIMATE	Energy		Safety		ADA	FY2010	FY2011	FY2012	FY2013	FY2014	BEYOND
1	Replace Hand rails on Front Entrance	6,000			x	x		6.0				
2	Investigate cracks in New Wing	7,500			x		7.5					
3	Repoint Brick in Original Building Areas	12,000	x						12.0			
4	Lights	15,000	x					15.0				
5	Replace Classroom Furniture	150,000						30.0		20.0		100.0
6	Replace Emergency Light Batteries	18,000	x		x						18.0	
7	Complete Sand and Repaint Gym and Café	50,000							50.0			
8	Replace 3 way heat control Valve	15,000	x						15.0			
9	New Café Tables	25,000			x				25.0			
10	Replace Carpet in Library and Main Office	17,000			x					17.0		
11	Re-pave parking Lot	19,000			x						19.0	
12	Install Security Openers on all remaining Exterior doors	10,500			x						10.5	
13	Install exterior Cameras	14,000			x			14.0				
14	Remodel Basement for Bldg Fitness Center	45,000										45.0
15	Interior Paint	130,000								130.0		
16	Remove Basketball Court, Install Parking	10,000										10.0
18	Move Air Handlers to exterior of Building	35,000	x									35.0
19	Purchase New Boost Machine	15,500									15.5	

Proposed Capitol Improvements FY2010-FY2014

CUN TOTAL	COST ESTIMATE		ADA	FY2010	FY2011	FY2012	FY2013	FY2014	BEYOND
	594,500								
				7.5	65.0	102.0	167.0	63.0	190.0

594.5

	COST ESTIMATE	Energy	Safety	ADA	FY2010	FY2011	FY2012	FY2013	FY2014	BEYOND
<b>Hosmer School</b>										
1	Update Bldg Furniture ( Room Partitions)	150,000		x				20.0	20.0	80.0
2	Replace Unit Ventilators in Old Bldg	150,000	x							150.0
3	Gym Lights	20,000	x			20.0				
4	Install A/C Auditorium	32,000								32.0
5	Install A/C in Conference Room 147 D	5,000					5.0			
6	Repair and paint panels under windows	25,000								25.0
7	Renovate pre School for Autism Awareness Program	25,000	x	x			25.0			
8	Repair Water Bubbler on Second Floor	12,000		x		12.0				
9	Sound Proof Cafe and 2nd FI Teachers Room	18,000	x			18.0				
10	Replace Carpet In Auditorium Library and Offices	106,000		x						106.0
11	Install Rubber Surface on Stemetakis Play Ground	90,000		x				90.0		
12	Resurface Gymnasium Floors	14,000		x				14.0		
13	Interior Paint	165,000								165.0
14	Replace 4" and 6" Zone Valves	8,500	x							8.5
15	Replace Existing Main Zone Circulators	5,200	x					5.2		
16	Install A/C Cafe	10,600								10.6

Proposed Capitol Improvements FY2010-FY2014

	COST ESTIMATE	Energy		Safety		ADA	FY2010	FY2011	FY2012	FY2013	FY2014	BEYOND
17	Install Exterior Cameras	9,000			X			9.0				
18	Install Security Openers in remaining doors	10,300			X						10.3	
19	Seal and Stripe Parking Lot	15,000			X						15.0	
20	Replace Chain Link Fence Boylston St side	7,200			X				7.2			
21	Replace Building Hot water heater	27,000	X									27.0
22	Replace Hot Water Circulator Pumps	21,400	X									21.4
23	Upgrade lighting system in Auditorium	20,500	X								20.5	
24	Replace Emergency Generator	200,000	X		X							200.0
25	Purchase New Boost Machine	15,500			X						15.5	
	<b>HOS TOTAL</b>	<b>1,162,200</b>					30.0	59.0	37.2	129.2	81.3	825.5
												1,162.2

Phillips												
1	Seal and Re-Line Parking Lot	20,000			X			20.0				
2	Install Central Air 3rd floor offices	15,000	X		X		15.0					
3	Expand Small parking Lot	8,500			X							8.5
4	Condensate tank	25,000	X				25.0					
5	Interior Paint	45,000									45.0	
6	Repair Concrete Over Supt Office	8,500			X				8.5			
7	Replace Lights	15,000	X					15.0				

Proposed Capital Improvements FY2010-FY2014

	COST ESTIMATE	Energy		Safety		ADA	FY2010	FY2011	FY2012	FY2013	FY2014	BEYOND
8	Replace boilers	600,000	X									600.0
9	Replace Carpets in Central Office area	24,000		X								24.0
10	Sand and re-stripe Gym floor	18,000						18.0				
11	Replace Emergency Light Batteries	28,000	X	X					28.0			
12	Purchase New Boost Machine	15,000								15.0		
	PHIL TOTAL	822,000				40.0	35.0	26.5	28.0	60.0		822.0

District

1	Replace Phone System District Wide	250,000		X			250.0					
2	Replace Vehicles 512, 112, 412	105,000							35.0	35.0		35.0
3	Move Tech Services	18,000						18.0				
	DIST TOAL	373,000				250.0	18.0	-	35.0	35.0		373.0

DEPT TOTAL

7,143,025      608.7      604.0      657.7      618.3      663.6      3,990.2      7,142.5



# TOWN OF WATERTOWN

DEPARTMENT OF PUBLIC WORKS

124 ORCHARD STREET

WATERTOWN, MASSACHUSETTS 02472

Tel: 617-972-6420

Fax: 617-972-6402

TO: Michael J. Driscoll  
Town Manager

FROM: Gerald S. Mee, Jr.  
Superintendent of Public Works 

DATE: 22 February 2010

RE: Phase III Roadway Program

As requested, attached is a spreadsheet from our consultant showing candidates for roadway improvements under Phase III. The proposed value for Phase III is \$ 2.25 million with a 10% contingency value for a total of \$ 2.5 million. The selected streets for Phase III are based on the Roadway Inventory and Pavement project utilizing a condition index (PCI) previously established within this program.

Please note that the inventory was completed two years ago and as a result the PCI for a particular roadway may vary from the original results. As such, the selected roadways must be field verified to identify the current condition of each roadway, confirm the improvement method, modify if necessary and verify quantities.

We have also modified each roadway value to reflect the newest Town policy related to sidewalks and curbing. Again, please bear in mind that this compilation of values needs to be field verified for exact footage of the ordinance items.

In closing, this list of candidate locations was developed utilizing the best available information without field verification, therefore all streets listed may lose their eligibility based upon field verification and calculations of exact construction values.

Please let us know if you need any further information.



Marshall, Phyllis

2/16/10

From: Fox, Caryl  
Sent: Thursday, February 11, 2010 11:31 AM  
To: Marshall, Phyllis  
Subject: RE: Senior Shuttle

Thanks!

-----Original Message-----

From: Marshall, Phyllis  
Sent: Thursday, February 11, 2010 11:29 AM  
To: Fox, Caryl  
Cc: Driscoll, Michael; 'goldlittleone@aol.com'  
Subject: RE: Senior Shuttle

Thank you, again. I wanted to share the information received from Mr. Mee yesterday regarding the mileage and purchase date of the existing vehicle.

As of February 10, 2010 there are 30,000 miles on the vehicle purchased on March 21, 2005.

-----Original Message-----

From: Fox, Caryl  
Sent: Thursday, February 11, 2010 10:31 AM  
To: Marshall, Phyllis  
Cc: Driscoll, Michael; 'goldlittleone@aol.com'  
Subject: Senior Shuttle

- this is not correct

Hi Phyllis,

I am following up on your request for information about the Senior Shuttle.

The shuttle is used twice a week to take seniors to local supermarkets. The bus follows a fixed route through Town and adds stops on request. It picks up at senior housing locations during the morning and afternoon runs. One morning a month the shuttle takes seniors to Watertown and Arsenal Malls. This service provides assistance to some of our most frail seniors who would not be able to get needed shopping done if not for our vehicle.

The bus is used for occasional special trips. For example, we transported our art class participants to a luncheon honoring senior artists at the Commonwealth Museum in Boston.

The Senior Shuttle is also used to take special needs adults to a bowling program in Cambridge about 20 Saturday morning a year. This program is sponsored by the Recreation Department and the cost for the driver's hours comes from the Recreation Dept. budget. Every spring, under the Recreation Dept's auspices, Watertown special needs participants are taken to the state's Special Olympics. The Special Olympics program pays for the driver's hours.

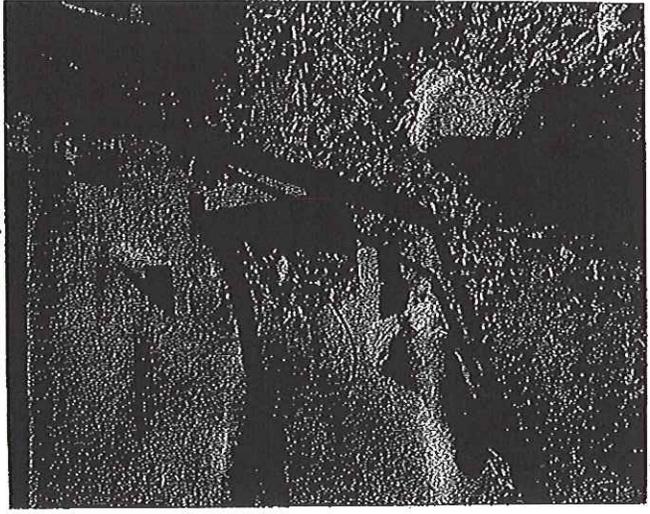
Please contact me if you have any further questions.

Caryl

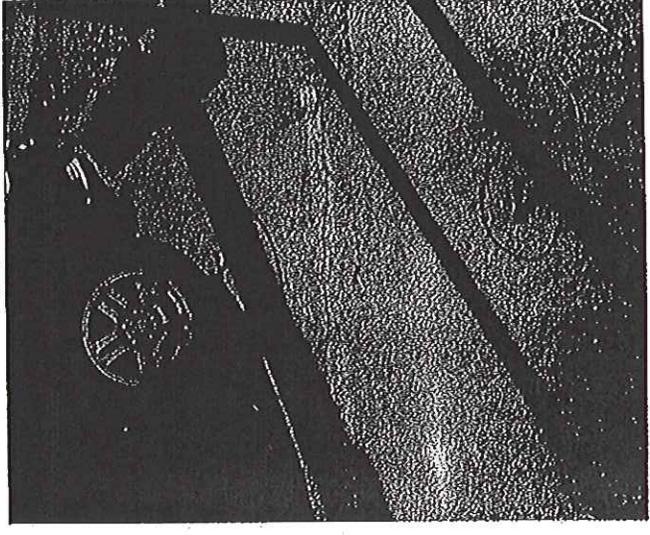
2nd -  
Cms h

2-23-20 10

#2



#1



WELLS ONE MUNICIPAL PARKING LOT

02/24/10 APPROX 09:50 - 10:00 A.M.

PHOTOS, #1 + 2.

REBARS PROTRUDING FROM PAVEMENT

AREA OF METER #3 827-8229-830

PHOTOS, #3-4-5

CONCRETE WHEEL STOPS DISLOADED

BLOCKING PUBLIC WALKWAY/SIDEWALK

PLEASE MOVE DEBRIS, TREE LIMBS

+ GLASS BOTTLES THROUGH-OUT

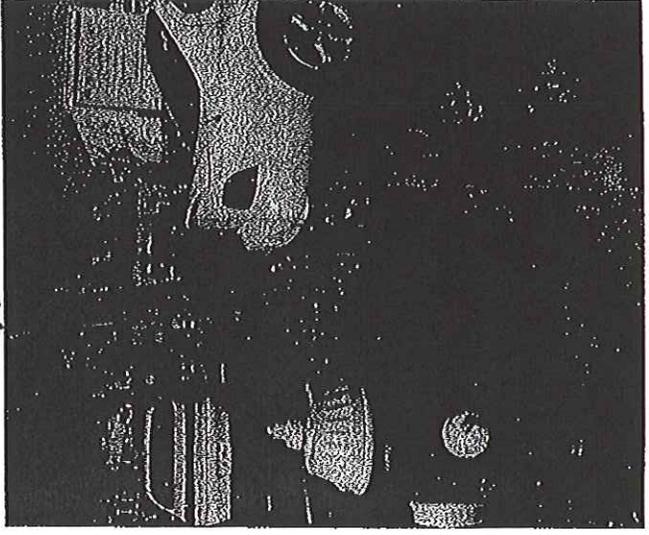
THE AREA.

PLEASE TAKE THE TIME TO VIEW.

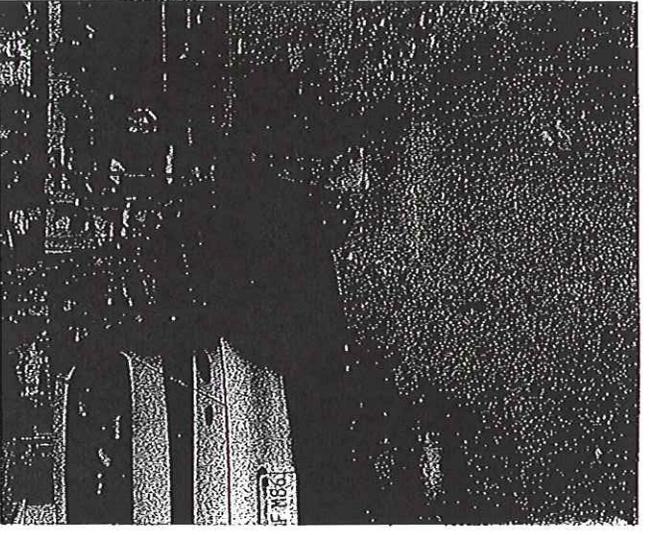
THE AREA + RESPOND.

Thank you  
Angi Lombis

#3



#4



#5

